

DECLARATION AND INFORMED CONSENT BY APPLICANT UNDER 18

I, _____ (name and surname), with ID Number _____, assisted by my parent or legal guardian as I am under 18, declare that all the information supplied in my application and supporting documents are true to the best of my knowledge and that none of the information requested has been withheld.

I have read and understand the terms and conditions in the current CAS website, and I understand that my application may not be processed until CAS has received (a) this signed Declaration and Informed Consent, (b) fully completed Application as indicated in the current CAS website, (c) paid the relevant administration fee indicated in the CAS website. I agree that the CAS should proceed with processing my application even if it is after the closing date for some or all of the qualifications I have selected. I understand and accept that the administration fee is not refundable. I have checked whether I meet the minimum requirements of the qualifications for which I am applying.

I undertake to notify the CAS if there is any change to my circumstances, which would mean that the information previously supplied is no longer accurate or complete. I undertake to inform the CAS of any incorrect or incomplete information brought to my attention through the Acknowledgement Letter that will be sent to me as soon as my application is processed. Failure to inform the CAS of any such incorrect or incomplete information within 7 days after the Acknowledgement Letter has been sent to me will result in all the information provided being assumed as correct. I accept that each institution applies its own selection criteria and procedures and that the selection decisions, once made, may change, dependent on their internal policies. I agree that if I knowingly or carelessly provided untrue or incomplete information with this application, the institution/s to which I have applied may in their sole discretion deal with this application in terms of their institutional policies. They may also withdraw any offer of admission, whether accepted or not or require me to withdraw from the institution.

I undertake to submit to the CAS any documentation not included with this Declaration and Informed Consent form, including but not limited to, certified copies of any outstanding examination results as soon as they are available or when requested to do so.

Informed Consent

By completing this application, I hereby agree to provide the Central Application Service (CAS) with my personal information, based on the following:

Type of Information: Name, surname, address, email address, telephone number, next-of-kin details, citizenship, gender, population group, marital status, home language, present occupation, disabilities, high school where Grade 12 was completed or is being completed, qualification choices for post-school study, highest qualification, declaration by applicant/parent/guardian, financial aid required, and residence required.

Storage, Sharing and Retention of Information: All personal information that you provide to the CAS will be held and/or stored securely and held for the purpose so indicated. The information will be stored electronically on our database and on the databases of the post school institutions to which we have made it available. Hard copies that you may provide will be stored in our documents archive and will only be available to the post-school institution where you have been accepted and registered. Records of personal information may be retained subject to S14 of the Protection of Personal Information Act (POPI).

Purpose: The information will be used to process your application for admission to one or more of our partnering institutions and/or to keep you informed of the progress of your application or of any qualifications that may be of value to you.

Further Processing: CAS may provide your information to educational institutions, other than those listed in your application. If needed, provided that:

1. Such educational institutions have entered into a Confidentiality Agreement with CAS, and
2. The information so provided be used solely for the intended purpose, namely for admission to tertiary or any other form of education.

It may also share your information with NSFAS, SAQA or other regulatory bodies stated in Government Gazette, 2 November 2017, "POLICY FOR THE POST-SCHOOL EDUCATION AND TRAINING CENTRAL APPLICATION SERVICE POLICY, S11".

Source: Information will be collected from you, USAf, and your final Grade 12 NSC results will be directly downloaded from the Department of Basic Education (DBE) or from the Independent Examination Board (IEB), or any other UMALUSI accredited examination authority, whichever is relevant. Your ID will be verified with the Department of Home Affairs.

Voluntary or Mandatory: Provision of the information is voluntary.

Consequences of not Providing: If you do not provide all the information requested on the application form, your application will be incomplete and may not be processed and/or may not be considered by the institution(s).

Recipients of Information: Central Application Service, Gate 11, Mary Thiphe Road, Glenwood, Durban, 4001 OR Private Bag X06, Dalbridge, Durban, 4014 and relevant post-school institutions.

Direct Marketing, Advertising and Promotional Activities: The CAS will not use your personal information for purposes other than for which it is collected.

Access and Right to Amend: While the information is on the CAS's system, access to and right to amend the information will not be unreasonably withheld.

Right to Object: In terms of S 11(3) of POPI, you have the right to object in the prescribed manner to the CAS. On receipt of your objection, the CAS will place a hold on any further processing until the cause of the objection has been resolved.

Complaints: You have the right to lodge a complaint to the Administrator of the Central Application Service and/or to the Information Regulator.

I fully understand and accept that:

I am supplying the information required on the application form voluntarily and without any undue influence from any party.

Failure to provide this information may result in my application not being processed.

I am aware that I have the following rights with regard to my personal information being collected:

I have the right to access my information and to rectify any information that is collected from me.

I may object to the processing of my personal information.

I may lodge a complaint to the Administrator of the Central Application Service and/or the Information Regulator whose contact details are posted on the CAS website.

Declaration and Informed Consent: I declare that all personal information supplied to the CAS for the purposes of applying for post school placement is accurate, up to date, is not misleading and that it is complete in all respects. I undertake to immediately advise the CAS of any changes to my personal information, should any of these details change. I furthermore give the CAS permission to process my personal information, as provided in my application documentation, and sourced from DBE, USAf, IEB, Home Affairs, and acknowledge that I understand the purpose for which it is required and for which it will be used.

Applicant:

I, _____ the data subject, have read and understood this Declaration and notice and consent to the collection of my personal information.

Applicant's signature

Signed at: _____ (place)

on this ____ day of _____ 20____

Details of Parent/Guardian who assisted Applicant Under 18:

Parent/guardian's PRINTED first name and surname:

Parent/guardian's signature

Signed at: _____ (place)

on this ____ day of _____ 20____

The Protection of Personal Information Act is available on our website at www.cas.ac.za